

# RULES & REGULATIONS – 2018-2019 SENIOR LIFESTYLE & HEALTHCARE EXPOS

1. Expo exhibits must be staffed at all times throughout the event by qualified representatives of the exhibitor. Exhibitors are also expected to keep their exhibits attractive and clean throughout the course of the event. Exhibitors taking breaks should rotate their representatives, when possible.
2. Each exhibiting company has liability for loss, theft, property damage or destruction and personal injury in their exhibit space.
  - A. Exhibitor hereby waives any and all claims against Expo Media, their agents or representatives resulting from loss, theft, damage or destruction to its property, from personal injuries to it, its agents, and/or employees.
  - B. Exhibitor assumes full and complete responsibility for any damage that may occur when moving exhibit material in or out of the facility, or destruction of property of others or exhibitors participating in this special event. Exhibitor hereby waives any right of indemnification which it may have against Expo Media, their agent or representatives for any and all claims arising from exhibiting.
3. Insurance: It is expressly acknowledged that the show management has not purchased insurance of any kind for the benefit of the exhibitor, nor is it under any obligation to do so.
4. No part of any exhibit or any SIGNS relating to exhibits, shall be attached to the walls unless removable 3M stick-ons are used. Delray's South County Civic Center does not allow anything to be attached to the walls – no exceptions. Please make sure your posters, signs and banners are free standing, if possible. Damage arising by failure to observe these rules shall be paid by the exhibitor. PLEASE NOTE: Exhibitors must use measures to protect the exhibit hall, exhibit booth partitions, tables, chairs, wall columns, and floors from all damages. The exhibitor will be held responsible and charged by the facility for any damage to their equipment, building, ground, or for cleanup caused by paint, grease, oil abrasives, or excess debris left in exhibitor's space. Expo Management has the right to dismantle and pack any property exhibitor has failed to pack by move-out deadline, or may order such work to be done, at the sole expense of the exhibitor. The show management shall have the right and the authority to clear such property from the exhibit premises, designate carriers for its return, send it to public or private storage, or otherwise dispose of it, without incurring liability therefore. All cost of such removal, return, storage and other disposition shall be charged to and paid by the exhibitor.
5. All exhibitors must conform to the size of their space and must not be of such character or arrangement as to obstruct the view, or interfere with, the exhibits of others. Exhibitors having displays requiring greater height than the 8' limits for the background display may arrange with management for space on the perimeter. All exposed parts of display partitions must be covered so they do not present an unsightly appearance when viewed from adjoining exhibits or aisles.
6. The rights and privileges of an exhibitor shall not be infringed upon by any other exhibitor. Interviews, demonstrations, distribution of literature, etc. must be made inside the exhibitor's booth. Aisles cannot be blocked and canvassing outside of the booth is forbidden.
7. Paper decorations, distribution of any adhesive slogan material, and use of propane are NOT PERMITTED. Electrical wiring must conform with the National Electrical Code Safety Rules. Please do not use confetti.
8. Advertising material, or signs of firms, other than those who have engaged space, are prohibited. CANVASSING, SOLICITATION OR ANY BUSINESS IN THE INTEREST OF ANY FIRMS OTHER THAN THOSE EXHIBITING, IS PROHIBITED. EXPO MANAGEMENT WILL APPRECIATE BEING INFORMED OF ANY INFRACTION OF THIS RULE.
9. Unethical or unruly conduct or infraction of rules, on the part of an exhibitor or their representatives, or both, will subject the exhibitor or the representatives to dismissal from the exhibit hall, in which event, it is agreed no refund shall be made by the show manager and further than no demand for redress will be made by the exhibitor or their representatives.
10. The Expo Management will not be liable for the fulfillment of this lease as to delivery of space if non-delivery is due to any of the following cause by reason of; the building being destroyed by fire, acts of God, strikes, electrical outage, facility closing, or for any other cause beyond the Expo Management's control.
11. Playing of any music by an exhibitor is expressly forbidden and/or anyone doing so will be responsible for payment of the licensing fee required. Expo Management, their agents or representatives will not be responsible for any music used that doesn't conform to these standards.
12. Each company representative shall be held jointly, collectively and individually responsible for any and all debts incurred, for all exhibits costs, fees or charges for exhibiting.
13. Exhibits and Public Policy: Exhibitor is charged with knowledge of all laws, ordinance and regulations pertaining to health, fire prevention and public safety, while participation in this showing. Compliance with such laws is mandatory for all exhibitors and sole responsibility is that of the exhibitor.
14. Loud speakers, MC systems, radios, television sets, or the operation of any machinery or equipment which is of sufficient volume as to be annoying to neighboring exhibitors, interfere with casual conversations or the interviewing process will not be permitted. General announcements will typically **not be allowed**.
15. Subletting of space: The exhibitor shall not assign, sublet, or share space assigned or have representative, equipment or materials from firms other than their own in the exhibit space without written consent of the Expo Management.
16. Soliciting of exhibitors or any other reason by registered or unregistered persons, firms, or associations is strictly forbidden. Violation of this regulation will result in removal from the expo premises immediately and is subject to any and all remedies available by law.
17. Expo Management has the right to refuse an exhibitor on the grounds of non-compatibility with the event. Management reserves the right to approve the character and contents, including signs and placement of sign, in all exhibits. Any exhibit which does not meet Expo Management's approval may be removed.
18. Exhibitor's exhibit must be set up and ready for business prior to opening of expo. Exhibitor agrees to keep their exhibits open and staffed during expo hours and not to dismantle prior to the expo closing time.
19. Sale or sampling of food or beverages is prohibited during the expo. However, exhibitors may request written approval from expo management in instances where exhibitor wishes to distribute bite-size specialty food and beverage samples that are relative and pertinent to the exhibitor's daily business operations.
20. Raffles, contests, or drawings appropriately relating to the exposition are allowed when no money changes hands. Under laws governing games of chance, every exhibitor operating games of chance, lotteries, etc., is charged with the knowledge of national, state, and local legal restrictions on such operations.
21. There will be no cash or credit card refunds, only credits for future exhibit space or show directory advertising, at the discretion of Expo Management.
22. Expo Management reserves the right to modify the floor plan at any time.
23. All points covered herein are subject to settlement by Expo Management.
24. Any conference date, seminar time or exhibit hours change will be submitted in writing at least 15 days in advance.
25. No-show exhibitors will not receive refunds.